

**CHRISTCHURCH FOOTBALL CLUB
SYDENHAM FOOTBALL LEAGUE (WESSEX)
COVID-19 RISK ASSESSMENT – VERSION 2**

What are the hazards?	Who might be harmed and how?	Controls	What further action do you need to consider to control the risks?	Who needs to carry out the action?	When is the action needed by?
Getting or spreading coronavirus by not washing hands or not washing them adequately	Workers Customers Visitors/Supporters Players & Managers (Opposition)	<p>Follow our guidance on cleaning, hygiene and hand sanitiser</p> <ul style="list-style-type: none"> - Provide water, soap and drying facilities at wash stations - Provide information on how to wash hands properly and display posters - Based on the number of workers and the number of people who come into your workplace decide: <ul style="list-style-type: none"> ➤ how many wash stations are needed ➤ where wash stations need to be located You may already have enough facilities - Provide hand sanitiser for the occasions when people can't wash their hands 	<ul style="list-style-type: none"> - Put in place monitoring and supervision to make sure people are following controls - Put signs up to remind people to wash their hands - Provide information to your workers about when and where they need to wash their hands - Identify if and where additional hand washing facilities may be needed - If people can't wash hands, provide information about how and when to use hand sanitiser - Identify how you are going to replenish hand washing/sanitising facilities 	Covid-19 Officer Chairman Secretary Phil Old – Facilities Director	15 th August 2020

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<p>Getting or spreading coronavirus in common use high traffic areas such as, corridors, toilet facilities, entry/exit points to facilities, changing rooms and other communal areas</p>	<p>Workers Customers Visitors/Supporters Players & Managers (Opposition)</p>	<p>Follow our guidance on welfare facilities etc:</p> <p>Identify:</p> <ul style="list-style-type: none"> ➤ areas where people will congregate, eg, changing rooms, reception, meeting rooms, smoking areas, tea points, etc ➤ areas where there are pinch points meaning people can't meet the social distancing rules, eg narrow corridors, doorways, customer service points, stands <p>Agree the combination of controls you will put in place to reduce the risks. This can include but is not limited to:</p> <ul style="list-style-type: none"> ➤ limiting the number of people in rooms so that social distancing rules can be met, eg stagger breaks, have maximum occupancy numbers for meeting rooms ➤ reorganise facilities in communal areas such as spacing out tables in meeting rooms so social distancing rules can be met ➤ where possible put in place physical impervious barriers (eg Perspex in reception areas) to reduce contact ➤ increase the use of online meeting facilities, even for people working in the same building, to reduce the number of people moving around 	<p>- Put in place monitoring and supervision to make sure people are following controls put in place, eg following hygiene procedures, washing hands, following one-way systems</p> <p>- Near-miss reporting may also help identify where controls cannot be followed or people are not doing what they should</p>	<p>Covid-19 Officer Chairman Secretary Phil Old – Facilities Director</p>	<p>15th August 2020</p>

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		<ul style="list-style-type: none">➤ put in place one-way systems in corridors or regularly used pedestrian traffic routes to manage the flow of people moving around workplaces and to allow social distancing rules to be met➤ leave non-fire doors open to reduce the amount of contact with doors and also potentially improve workplace ventilation➤ provide washing facilities and hand sanitiser at accessible places near to where people will have contact with high traffic communal areas, eg sanitiser/washing facilities at the entrance/exit➤ put signs up to remind people to wash and sanitise hands and not touch their faces➤ put in place cleaning regimes to make sure high traffic communal areas are kept clean – consider frequency, level of cleaning and who should be doing it			
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<p>Getting or spreading coronavirus by not cleaning surfaces, equipment and workstations</p>	<p>Workers Customers Visitors/Supporters Players & Managers (Opposition)</p>	<p>Use the guidance on cleaning and hygiene during the coronavirus outbreak</p> <ul style="list-style-type: none"> - Identify surfaces that are frequently touched and by many people (often common areas), eg handrails, door handles, shared equipment etc and specify the frequency and level of cleaning and by whom - Train people how to put on and remove personal protective equipment (PPE) that is used for normal work hazards and how to keep it clean - Reduce the need for people to move around your site as far as possible. This will reduce the potential spread of any contamination through touched surfaces - Avoid sharing work equipment by allocating it on personal issue or put cleaning regimes in place to clean between each user - Identify where you can reduce the contact of people with surfaces, eg by leaving open doors that are not fire doors, providing contactless payment, using electronic documents rather than paperwork - Identify other areas that will need cleaning to prevent the spread of coronavirus, eg rest areas, welfare facilities, and specify the frequency and level of cleaning and who will do it 	<ul style="list-style-type: none"> - Put in place monitoring and supervision to make sure people are following controls, ie are implementing the cleaning regimes implemented - Provide information telling people who needs to clean and when - Provide instruction and training to people who need to clean. Include information on: <ul style="list-style-type: none"> ➤ the products they need to use ➤ precautions they need to follow ➤ the areas they need to clean - Identify how you are going to replenish cleaning products 	<p>Covid-19 Officer Chairman Secretary Phil Old – Facilities Director</p>	<p>15th August 2020</p>

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		<ul style="list-style-type: none">- Identify what cleaning products are needed (eg surface wipes, detergents and water etc) and where they should be used, eg wipes in kit room, water and detergent on work surfaces etc- Keep surfaces clear to make it easier to clean and reduce the likelihood of contaminating objects- Provide more bins and empty them more often- Provide areas for people to store personal belongings and keep personal items out of work areas- clean things like reusable boxes regularly			
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<p>Contracting or spreading the virus by not social distancing</p>	<p>Workers Customers Visitors/Supporters Players & Managers (Opposition)</p>	<p>Follow our guidance on social distancing.</p> <ul style="list-style-type: none"> - Identify how you can keep people apart in line with social distancing rules in the first instance. - This may include: <ul style="list-style-type: none"> ➤ using marker tape on the floor ➤ one-way systems ➤ holding meetings virtually rather than face-to-face ➤ limiting the number of people on site at one time ➤ having allocated time slots for player arrival to meet requirement for 6 users at our facility ➤ rearrange work areas and tasks to allow people to meet social distancing rules ➤ providing more parking areas or controlling parking spaces - If it isn't possible to meet social distancing rules and physical measures can't be used then put in place other measures to protect people. This can include: <ul style="list-style-type: none"> ➤ enhanced cleaning regimes ➤ increase in hand washing ➤ limiting the amount of time people spend on the task ➤ improving ventilation - Display signs to remind people to socially distance <p>(Please note – personal protective equipment is needed in a limited number of workplaces to protect from the risk of coronavirus)</p>	<p>Put in place arrangements to monitor and supervise to make sure social distancing rules are followed</p> <ul style="list-style-type: none"> - Provide information, instruction and training to people to understand what they need to do - Provide signage and ways to communicate to non-employees what they need to do to maintain social distancing 	<p>Covid-19 Officer Chairman Secretary Phil Old – Facilities Director</p>	<p>15th August 2020</p>

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Spread on Covid-19	Workers Customers Visitors/Supporters Players & Managers (Opposition)	<p>Promoting Good Hygiene</p> <ul style="list-style-type: none"> • Provide additional hand sanitisers around the pitch • Clearly direct people where they can wash their hands • Ensure handwashing facilities are in working order and provide soap, water and sanitiser • Provide signage around ground • Use disposable paper towels for drying hands. <p>Keep Facilities and equipment clean</p> <ul style="list-style-type: none"> • Daily cleaning throughout facilities • Identify high-contact points for more regular cleaning • Frequent cleaning of equipment between use • Provide ample waste disposal facilities • Follow Public Health England guidance if a Covid-19 case is reported at the facility <p>Maintaining Social distancing and avoiding Congestion</p> <ul style="list-style-type: none"> • Review how people walk through facilities and adjust to reduce congestion • Apply 2 metre markings around facility • One-way system around ground • Limited use of toilet facilities to avoid congestion • Provide signs to enable people to find destination quickly • Regulate entry to the ground to avoid overcrowding 	<ul style="list-style-type: none"> • Regular checks on hand sanitisers • Regular stock checks • Daily checks on signage • Train workers on protocol and importance of good hygiene <ul style="list-style-type: none"> • Regular stock checks • Empty waste facilities regularly • Train workers on Public Health England guidance for reported Covid-19 cases <ul style="list-style-type: none"> • Train workers to report/deal with issues of non-compliance • Regular checks on signs & markings • Train workers to promote compliance to all users of facility • Monitor effectiveness 	<p>Covid-19 Officer</p> <p>Chairman</p> <p>Secretary</p> <p>Phil Old – Facilities Director</p>	31 st August 2020